  

ACTIVITY REPORT

*GTI Capacity Development Grant 2023*

*Completed reports must be sent to* *cbd-gti@naturalsciences.be* *at the latest two months after the last mission of the project and no later than the date specified in the Memorandum of Understanding.*

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| **PART I – Summary** |
| CEBioS reference (see contract or MoU) |
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| Title of the project |
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| Promoter (name and contact details) |
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| Partner institute(s) in the South (name and contact details) |
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| Scientific domain |
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| Short summary of the project (max 500 words) |
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| Start and end date of the project |
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| Approved budget (CEBioS) |
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| **PART II – Participants** |
| Specify how the participants from the partner country were selected (the target group for the capacity development component) and what was their background. |
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| Were there other actors involved from developing countries, other than the participants (e.g., guest speakers, experts)? What was their contribution?  |
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| **PART III – Objectives** |
| What were the expected outcomes of the project, i.e., the specific, short-term objectives, and to what extent have they been met? Explain. |
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| What are the concrete outputs / deliverables of the project? Please use (and further specify) SMART[[1]](#footnote-1) indicators: number of people trained, number of (expected) publications, course / awareness / communication material produced, etc. |
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| **PART IV – Activities** |
| Please provide in Annex 1 a detailed overview of the activities that took place in the partner country (programme per day, if possible) |
| Could the planned activities be realised? What are the obtained results, reasons for success or failure, encountered difficulties, etc.? |
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| What has been the added value of this project compared to the previous project (if applicable) or to past collaborations with the partner country / institute(s)? |
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| **PART V – Impact & Sustainability** |
| If the participants were given the opportunity to evaluate the project / training, please attach the results as an annex. How and by whom was this evaluation organised? |
| Indicate to what extent the taxonomic and/or curatorial needs of the partner country / institute(s) have been met. How has the project contributed to strengthening individual and/or institutional capacities? |
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| To what extent has the project raised opportunities for new or follow-up initiatives? What are the future perspectives? |
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ANNEX 1

*Detailed programme of the activities (free format)*

1. SMART indicators are **S**pecific, **M**easurable, **A**chievable, **R**elevant and **T**ime-bound [↑](#footnote-ref-1)